

Nick Kuntz, Judge  
Anthony Capizzi, Judge



James D. Cole  
Court Administrator

**Montgomery County Common Pleas Court**  
**Juvenile Division**  
380 West Second Street  
Dayton, Ohio 45422-4240  
Fax (937) 496-6857

**NOTICE OF VACANCY: ASSESSMENT SPECIALIST I-Full-Time 3<sup>rd</sup> shift**

**Notice Issued** January 3, 2018  
**Posting Period** January 3, 2018 – Until Filled  
**Department** Intervention Center

**DISTINGUISHING JOB CHARACTERISTICS**

Conducts Administrative Hearings with alleged delinquent and unruly juveniles and makes recommendations for disposition of unofficial cases to Intervention Center Administration. Conducts social history, risk assessment and other evaluative screenings of official cases and makes recommendations to the Court for dispositions. Employee may be assigned to work morning, afternoon, evenings and/or weekends due to 24/7 operation. **The schedule for this specific position is Monday through Friday, 10:00pm – 6:00am, with rotating weekend coverage if necessary.**

**“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”**

**QUALIFICATIONS**

Bachelor’s Degree in psychology, sociology, or other social science, criminal justice or a related field, with minimum 2 year’s experience in the juvenile justice system. The ability to pass a criminal background check. Valid Ohio Driver’s License.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act Requirements.

**Position Location** 380 W. Second St.  
**Salary:** \$17.26 Hourly

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention: Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

**AN EQUAL OPPORTUNITY EMPLOYER**