

Anthony Capizzi, Administrative Judge
Helen Wallace, Judge



Eric J. Shafer
Court Administrator

Montgomery County Common Pleas Court
Juvenile Division
380 West Second Street
Dayton, Ohio 45422-4240
Fax (937) 496-6857

NOTICE OF VACANCY: CUSTODIAL WORKER (3rd SHIFT ONLY)

Notice Issued May 29, 2020

Posting Period May 29, 2020 – Until Filled

Department Detention Services

DISTINGUISHING JOB CHARACTERISTICS

Performs general custodial duties to maintain the general cleanliness of detention facility and fixtures. Performs a variety of custodial duties that includes but not be limited to: Vacuums, scrubs rugs, dusts, mop and wash floors, strips, waxes & buffs floors, and dusts furniture, vents and equipment. Washes windows, venetian blinds, woodwork, and walls. Also performs a variety of duties assisting the Facility Support Area that includes but not be limited to: washing dishes, folding clothes, stocking shelves, receiving deliveries, and food cart distribution.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

High School Diploma or GED and ability to perform light manual labor for extended periods of time. Must be able to lift heavy objects occasionally which could be over 25 pounds. Must be able to pass a criminal background check.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act Requirements.

Position Location Juvenile Justice Center, 380 W. Second St.

Salary: \$13.27 hourly

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention:
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

AN EQUAL OPPORTUNITY EMPLOYER