



**Montgomery County Common Pleas Court
Juvenile Division**

380 West Second Street
Dayton, Ohio 45422-4240
Fax (937) 496-6857

NOTICE OF VACANCY: DIVERSION SPECIALIST

Notice Issued September 14, 2018
Posting Period September 14, 2018 – September 21, 2018
Department Intervention Center

DISTINGUISHING JOB CHARACTERISTICS

Maintains case management of low risk offenders, Conducts Administrative Hearings with alleged delinquent and unruly juveniles and makes recommendations for disposition of unofficial cases. Conducts social history, risk assessments and other evaluative screenings of official cases and makes recommendations to the Court for dispositions. Analyzes data, develops and implements case plans, and monitors juveniles' compliance. Intervenes in crisis situations, facilitates skill building groups, and coordinates specialized programs. Assists Receiving and Assessment Specialists with requests for detainment and assumes shift coverage as needed.

Employee may be offered the opportunity to work mornings, afternoons, evenings and/or weekends due to 24/7 operation. The traditional schedule for this position is weekdays, 8:30am-4:30pm, with one late night per week.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

Bachelor's Degree in criminal justice, psychology, sociology, or a related field. Two years related experience preferred. The ability to pass a criminal background check. Valid Ohio Driver's License and Insurance.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act Requirements.

Position Location 380 W. Second St. **Pay** \$17.26 (hourly)

Applications will be accepted until 4:00 p.m. on the last day of the posting date.
Interested candidates may submit application or resume with cover letter, Attention:
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

AN EQUAL OPPORTUNITY EMPLOYER