

Anthony Capizzi, Administrative Judge
Helen Wallace, Judge



Eric J. Shafer
Court Administrator

**Montgomery County Common Pleas Court
Juvenile Division**

380 West Second Street
Dayton, Ohio 45422-4240
Fax (937) 496-6857

NOTICE OF VACANCY: FACILITY SUPPORT SUPERVISOR

Notice Issued February 5, 2019
Posting Period February 5, 2019 – Until Filled
Department Detention Services

DISTINGUISHING JOB CHARACTERISTICS

Supervises custodial staff, custodial operations, facility support staff, facility support operations, acts as a liaison with the Jail Aramark (ARA) personnel in the preparation of meals for the youth and staff in the facility, and oversees laundry functions. Performs other duties as required by the Court Administrator and/or Director of Detention.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

High School Diploma, GED or equivalent, including 2 years’ experience in a custodial and/or food service supervisory role preferred. An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities. An example of an acceptable qualification is: one year experience and/or training in institutional food preparation and performing custodial work, with training or experience in supervision. Must have valid driver’s license, insurance and the ability to pass a criminal background check.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Position Location 380 W. Second Street, Dayton, OH 45422

Salary: \$16.28 hourly

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention:
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

AN EQUAL OPPORTUNITY EMPLOYER