



**Montgomery County Common Pleas Court
Juvenile Division**

380 West Second Street
Dayton, Ohio 45422-4240
Area Code (937) 496-7707
Fax (937) 496-6857

NOTICE OF VACANCY : FOOD SERVICE SUPERVISOR – FULL-TIME

Notice Issued April 5, 2019
Posting Period April 5, 2019 – Until Filled
Department Center for Adolescent Services

DISTINGUISHING JOB CHARACTERISTICS

Manages food service operations. Cooks and prepares meals for youths and staff assigned to CAS facility. Supervises cooks engaged in cooking meals for youth and staff. Assigns tasks, provides direction, coordinates food service operations and ensures service is provided in accordance with applicable requirements and standards. Ensures facility food service operations remain licensed in accordance with Montgomery County Health District guidelines.

Approves all menu items, and menu changes. Establishes menus and recipes in accordance with American Correctional Association, Department of Youth Services and Department of Human Services requirements, and follows food service guidelines established by State Health Department for handling and cooking of raw meat, fruits, vegetables and other food items. Plans menus in consultation with Dietician.

QUALIFICATIONS

High School degree, GED or equivalent and three years experience in institutional cooking, including training or experience in supervision. An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Position Location 333 Access Rd. New Lebanon, Ohio 45345

Salary: Commensurate with education and experience.

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention:
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

AN EQUAL OPPORTUNITY EMPLOYER