

Montgomery County Juvenile Court
Center for Adolescent Services
Data Review for Corrective Action (§115.388)
Year: 2013

(a) The agency shall review data collected and aggregated pursuant to §115.387 in order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including:

(1) Identifying problem areas:

- Identified a need for a structured filing system to be created to ensure that all necessary documentation related to PREA standards are in a central location and clearly identified/labeled as an easy reference during daily operations and more specifically for audits.
- Identified need to update Resident Handbook.
- The following forms were updated and disseminated to Administration, in regards to PREA and ACA Protection from Harm Policies: Resident Handbook, Written Communication Policy, Telephone Policy, Third Party Reporting via telephone reporting, Resident Health Education, Medical Intake Screening, Gender identification processes, Control of Contraband, Prohibition of Cross Gender Searches, and Mandatory Reporter.
- Ms. Petrella-Ahrens, Chief Deputy Clerk, has communicated that the Retention Schedule can be updated to include PREA retention but will not go before the committee until June. Because of this timeline, we will the revised schedule will be one of the last items of documentation to go within the files.
- Reviewed PREA audit tools used within the Adult system that we may be able to conform to our facility needs.

(2) Taking corrective action on an ongoing basis; and

(3) Preparing an annual report of its findings and corrective actions for each facility, as well as the agency as a whole. Annual report completed? Yes No

(b) Such report shall include a comparison of the current year's data and corrective actions with those from prior years and shall provide an assessment of the agency's progress in addressing sexual abuse.

Current year's data:

Sexual Harassment		Sexual Abuse		Sexual Assault	
Total Referrals	4	Total Referrals	1	Total Referrals	0
Substantiated	2	Substantiated	0	Substantiated	0
Unsubstantiated	2	Unsubstantiated	1	Unsubstantiated	0
Unfounded	0	Unfounded	0	Unfounded	0

Prior year's data:

Sexual Harassment		Sexual Abuse		Sexual Assault	
Total Referrals	0	Total Referrals	0	Total Referrals	0
Substantiated	0	Substantiated	0	Substantiated	0
Unsubstantiated	0	Unsubstantiated	0	Unsubstantiated	0
Unfounded	0	Unfounded	0	Unfounded	0

Progress in addressing sexual abuse:

- We have experienced an increase in reported allegations within the facility since last year. These reported allegations demonstrate our efforts in educating youth and staff in reporting allegations coupled with our efforts to put structure around the establishment of a zero-tolerance policy and how to report allegations.
- Defined the PREA Coordinator Position as being the Coordinator of Unit Operations, which is a defined administrator. We created the position of Quality Assurance Officer, which will assist in maintaining appropriate quality assurance in terms of policy compliance and audit preparation.
- Underwent a vulnerability assessment, which was completed by the Department of Youth Services

(c) The report shall be approved by agency head and made readily available to the public through its website.

(d) The agency may redact specific material from the reports when publication would present a clear and specific threat to the safety and security of a facility, but must indicate the nature of the material redacted.

Any specific material redacted? Yes No

Nature of material redacted: N/A



Director Approval