



Montgomery County Juvenile Court

Judge Helen Wallace
Judge Julie Bruns
Court Administrator Eric Shafer



Job Title: Social Studies Teacher

Department: Education

Posting Closing: Until Filled

Position Location: 333 Access Rd New Lebanon, OH 45345

Job Type: Full-time

Salary: Steps

Shift: 1st

BENEFITS

Insurance: Comprehensive Health, Dental, and Vision Insurance; \$60,000 in basic life and AD&D coverage;

Paid Time Off: Paid Vacation, Sick Leave, Personal Leave, and Parental Leave

Retirement: Employer contribution to the Ohio Public Employees Retirement System (OPERS); Voluntary Deferred Compensation Plans offered.

Other: Tuition Reimbursement

DISTINGUISHING JOB CHARACTERISTICS

Provides academic instruction in Social Studies to students placed in the Center for Adolescent Services (CAS) across a wide range of grade and educational levels from lower elementary through high school.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

Bachelor’s degree in Education or related field required; experience working with youth at risk of school failure preferred. State of Ohio 4-Year Resident Educator or 5-Year Professional Adolescent-Young Adult license (Grades 7-12) in Integrated Social Studies is required.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street, Dayton, OH 45422

Contact Info: hr@mcjcoho.org

AN EQUAL OPPORTUNITY EMPLOYER

POSITION DESCRIPTION
Montgomery County Common Pleas Court
Juvenile Division

CLASSIFICATION TITLE:	Social Studies Teacher
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FLSA STATUS	Exempt	EMPLOYMENT STATUS	Full-time
EXEMPTION TYPE	Professional	REPORTS TO	Building Coordinator
CIVIL SERVICE STATUS	Non-Classified	WORK SCHEDULE	40 hours per week
PAY GRADE	Steps	DEPARTMENT	CAS

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ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty listed below. Reasonable accommodations will be made for disabled persons, covered by the Americans with Disabilities Act, in accordance with its requirements.

Observe youth’s behavior and maintains awareness of the youth’s emotional and physical needs. Particular attention to: depression, suicide ideation, and aggressive tendencies towards others.

Teach Social Studies to group participants, defines level of participation expected, outcomes, and other related information. Explains and enforces rules, conduct and boundaries, and explores activity benefits.

Plan and implement daily lesson plans in accordance with educational curriculum. Develop an individualized instructional plan for each student with daily, weekly and quarterly objectives.

Evaluate student work and academic progress. Assess student abilities, conducts proficiency tests, records grades and student’s academic achievement as well as providing reports on behavior and treatment progress.

Possess the ability to engage students in a secure environment. Monitor and maintain appropriate care and control over tools, equipment, and supplies.

Provide direction to youth in establishing individual goals. Monitor youth progress, address academic and/or behavioral difficulties, and oversee program implementation and completion.

OTHER DUTIES AND RESPONSIBILITIES

Attend various facility events and activities. Meet with individual students in the living unit to assist in schoolwork as needed. Participate in various groups, committees and treatment teams to improve the overall program.

SCOPE OF SUPERVISION

None

EQUIPMENT OPERATED

Computer; electronic whiteboard; television; digital projector; copier, fax machine, security radio; telephone; other general classroom and office equipment.

CONTACTS WITH OTHERS

Administrators; Unit Counselors; Program Coordinator(s); Doctors; Nurses; Attorneys; Counselors; Principals; Psychiatrists; Psychologists; Sociologists; law enforcement officers.

CONFIDENTIAL DATA

Educational records, medical records, psychological records, legal records, and personal logs.

WORKING CONDITIONS

Individual classroom setting within a secure correctional treatment environment; exposure to potentially violent youth; possible exposure to contagious diseases, head lice, and blood-borne pathogens

USUAL PHYSICAL DEMANDS

The following physical demands are typically exhibited by position incumbents performing this job's essential duties and responsibilities. These physical demands are not, and should not be construed to be job qualification standards, but are illustrated to help the employer, employee and/or applicant identify tasks where reasonable accommodations may need to be made when an otherwise qualified person is unable to perform the job's essential duties because of an ADA disability.

While performing duties of this job, the employee normally must be able to walk through the facility, perform physical labor, and may occasionally have to physically control persons of varying weights and strengths. The employee commonly uses usual vision demands and must normally be able to converse verbally with the youth, visitors, family members, general public and others, and to hear.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: human growth and development; education principles and standards; behavior management; teaching strategies for non-traditional students and those with emotional, behavioral and learning disabilities; student motivation and behavior management; crisis intervention process and techniques; basic psychology and human relations; security and safety precautions; classroom organization and management; cognitive development and dysfunction in children and adolescents; reading problems and strategies.

Ability to: maintain flexibility in adjusting course curriculum and materials to varying learning levels; adapt to varying learning styles; work in a secured environment; work with troubled juveniles; communicate with students with a wide range of abilities, experiences, education and discipline; empathize with youths' problems and serve as role model; develop and maintain effective working relationships with associates, youth, family members, visitors; maintain confidentiality of sensitive subject matter; exhibit creative thinking; work in a secure environment.

Skill in: teaching; dealing with juvenile behavior problems; verbal and written communication; CPR; First Aid and Crisis Prevention Intervention; listening; operation of computer and computer software.

MINIMUM QUALIFICATIONS

Bachelor's degree in Education or related field required; experience working with youth at risk of school failure preferred. State of Ohio 4-Year Resident Educator or 5-Year Professional Adolescent-Young Adult license (Grades 7-12) in Integrated Social Studies is required.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Must successfully pass background check and drug screen.

LICENSURE OR CERTIFICATION REQUIREMENTS

State Motor Vehicle Operator's License; First Aid and CPR certification, Crisis Prevention Intervention (CPI) (May be obtained after appointment)

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the employee filling this position, who will be required to follow instructions and perform any duties required by the employee's supervisor or designee.

I have read the above job description and fully understand my responsibilities.

Employee Signature: _____

Date: _____